

Step 1 - PERSONAL DETAILS

- First Name:
- Date of Birth: day month year
- Nationality:
- Mobile/ Cell Number/ Skype ID:
- Passport Number:
- Home Address:
- Family Name:
- Gender: Male Female
- Mother Tongue:
- Email Address:
- Expiry Date: month year

Step 2 - EDUCATIONAL BACKGROUND

- Estimated Level of English:
- Previously Passed English Exams:
- Other Studies:

Step 3 - COURSE DETAILS (tick one option)

- Life Skills through English** (Enter at A2 / Elementary & Graduate at B1 / Intermediate Level after 25 weeks)
- English for Professional Communication** (Enter at B1 / Intermediate & Graduate at B2 / Upper-Intermediate Level after 25 weeks)
- Foundation for Study through English** (Enter at B2 / Upper Intermediate & Graduate at C1 / Advanced Level after 25 weeks)
- Language and Culture Experience** (One-week course combining lessons and cultural activities)

DATES AND FEES

Academic Year Courses (25 weeks tuition plus up to eight weeks academic holidays)

- | | |
|--|--------------------|
| Start Dates: | End Dates: |
| <input type="radio"/> Term 1: 13th May 2019 (Enrol up to the 21st of June 2019) | 22nd December 2019 |
| <input type="radio"/> Term 2: 14th October 2019 (Enrol up to the 22nd of November 2019) | 10th May 2020 |

Fees: €4750 (including final exam fee and learner protection insurance)

note: Late enrolments, accepted up to a maximum of six weeks after the start date when students are waiting on visa approval, may affect holiday periods.

Short-term Courses (15 hours per week)

- Fees per Week: 2-6 Weeks = €230 7-12 Weeks = €220 13-24 Weeks = €210 1 week Language and Culture = €350

Variable Start Dates: every second Monday, with a full grade covered every six weeks

Preferred Start Date: day month year

Intensive Programmes (20 hours per week)

Supplementary fee for five additional hours per week on the above courses

- Fees per Week: 2-6 Weeks = €85 7-24 Weeks = €70 25 weeks - €60

Evening Courses (Over 10 weeks - from 18:30 at our City Centre Campus)

- Life Skills through English:** 10 x 1.5 hour sessions on Wednesdays - €200
- English for Professional Communication:** 10 x 2 hour sessions on Tuesdays - €350 (Max. 10 Participants)
- Foundation for Study through English:** 10 x 2 hour sessions on Tuesdays - €300

Step 4 - Accommodation

- Full Board in Host Family: €230 per week (7 nights)

1 Week
 2 Weeks
 3 Weeks
 4 Weeks
 5 Weeks
 6 Weeks
 No accommodation needed

note: An additional charge applies for airport transfers and notification is needed at least one week prior to arrival.

Step 5 - Health Details

● Dietary Requirements:

.....

● Emergency Contact Person:..... Phone Number:

note: you must arrange private health insurance prior to arrival as a condition of your work / study visa.

Step 6 – Agree to T&C’s

- I confirm that all the information in sections 1–4 are correct. I confirm acceptance of the terms and conditions outlined on the following page.

I understand that if I am accepted on a full-academic year course that I am agreeing to be entered for the Trinity ISE exam in the final weeks of the course.

Signed:

Day Month Year.....

What To Do Next

- ▶ Send this completed booking form by email to info@flireland.com or your agency.
- ▶ Once we receive this form we will issue you with an invoice for a €200/£200 non refundable deposit.
- ▶ Once the deposit is received by the school you will receive a confirmation letter confirming your place along with the due balance invoice. The full balance must be cleared 30 days before the course begins.
- ▶ Once the balance payment is paid you will receive a visa invitation letter (if required), transfer details, student handbook.

TERMS AND CONDITIONS

Tuition fee includes:

- 15 course hours per week
- Materials and software subscriptions
- Enrolled Learner Protection Insurance - Academic Year Courses Only
- Exam registration fee for Trinity ISE I, II or III - Academic Year Courses Only

Accommodation fee includes:

- A single room with a local host family (breakfast and dinner)
- Access to laundry facilities on a weekly basis

These fees do not include airport pick up or transport, but these can be organised as optional extras.

Payment:

A booking is considered as provisional when a deposit of €200/£200 has been received in the Future Learning Language School Ltd account. Initial deposit must be paid within 30 days of booking.

Final balance is to be paid in full no later than 30 days prior to arrival of a group and/or individual(s). We reserve the right to cancel the booking arrangements made if due payments have not reached the school's bank account prior to the arrival of the group and/or individual(s).

Cancellation:

Notification of cancellation for each individual and/or groups must be made in writing. Refunds are offered as follows when the notification of cancellation is made:

- 6 weeks before the travel date: Future Learning Language School retains deposit payment only.
- 2-5 weeks before travel date: Future Learning Language School retains 50% of total course cost.
- 2 weeks or less before travel and no show: Future Learning Language School retains 100% of course cost

If cancellations or changes of scheduled airlines, threatened or actual natural disasters, host family cancellations or any other event outside the control of the company either delays, extends the stay on a short course, compels a change in the programme or accommodation arrangements or forces the programme to be cancelled, we cannot accept liability for any resulting loss, damage or expense.

Visa Refusal Refund:

Should a prospective student be refused a student visa, FL will refund 100% of the fees excluding the non-refundable deposit fee of €200. Such refunds are subject to FL receiving all original copies of FL's enrolment plus the original letter of refusal from the appropriate Immigration authority 14 days prior to a student's arrival date. If evidence is not supplied within this time frame, then a cancellation fee equivalent to 1 week's full accommodation and tuition fees will apply.

In the case of a Non-EEA student who arrives in Ireland on a Visa and has their passport stamped by the Garda National Immigration Bureau (Irish Resident Permit) at the port of entry, they are deemed to be a student of the school and no refund will be made. Equally, if a student has received their Visa from an Irish Embassy abroad, they are also deemed to be an FL student and no refund will be made.

Changes to course:

Courses are offered subject to demand. Future Learning Language School Ltd has the right to change prices, starting dates, course content and programmes at any time due to errors, omissions, change in expected student numbers and circumstances beyond our control. In such cases, you will be informed as soon as possible in writing. Where a major change is involved, a choice will be given of either accepting the change which will be of a comparative standard (if available), or rejecting it. If the latter applies, we will promptly refund all monies received. Students on educational visas are not permitted to change from the course they have registered for.

Visa requirements:

It is the responsibility of the individual participant, their institution or agency to contact their local embassy (or other appropriate office) in good time in order to obtain any visas/entry documents required. No visa support documentation will be issued by Future Learning Ireland until course fees have been paid in full.

Travel details:

Once you have booked your course, please send us details of your flight/travel arrangements, at least 30 days before you are due to arrive.

Keeping in touch:

The school has an emergency number that is available 24 hours a day.

Health and insurance:

We accept applications on the assumption that they are in good health. Any pre-existing conditions and/or special dietary requirements must be communicated to us before arrival.

We strongly advise that all course participants and group leaders appropriately insure themselves against the usual risks associated with overseas travel, e.g. personal accident or injury, ill-health (medical/ hospital fees), cancellation, delay, loss of baggage or property etc., i.e. comprehensive travel insurance. All European students must also carry a valid EHIC (European Health Insurance Card). Non-EEA students on an educational visa must arrange private health insurance before travelling.

Respect policy:

The school operates on a policy of mutual respect which applies to course participants, staff, and includes respect of the facilities we are working in. All course participants are asked to abide by this principle. Failure to do so will be taken seriously and a serious breach may result in exclusion from subsequent course sessions and activities. No refunds will be made in such cases.

Loss and damage:

Course Participants will be charged for any damage they cause during their stay. By completing this booking form the applicant or their institution accepts responsibility for any damage caused and any resultant cost for repair or replacement.

Whilst every help and assistance is given to ensure that property is safe at all times, we do not accept responsibility for any loss of, or damage to property including tablets and smartphones. We do not accept any responsibility for any loss or expense due to changes in public transport, weather, quarantine, sickness, strike or any other cause.

Marketing & Educational Research:

By enrolling on our course, participants consent to the reasonable use of their details and achievements, including images or recordings however made, for educational research and promotional purposes. Future Learning must be notified in writing at the time of booking if you do not agree to any aspect of this.